

**The Board of Directors of  
The Einstein School  
April 10, 2020**

**Members Present:** Tim Conway, Joy Johns, Marsheen Ryan, Amanda Brown, (Parent Liason), Todd Livingston (via speakerphone), Christine Aurelio, Principal; Kat McGlone, staff member; Sara Flint, Asst. Principal

**Order of Business:** An emergency meeting of the Board of Directors of the Einstein School was called in response to the temporary suspension of in school classes due to mandated restrictions because of the Covid-19 pandemic.

The purpose of the meeting was to review the effects of the temporary closure on the school and to authorize Ms. Aurelio, to submit an application for the Payroll Protection Plan loan sponsored by the Small Business Administration to Center State Bank. This loan is part of the Federal Gov't. Response to the pandemic. It may not have to be repaid.

Ms. Aurelio explained she is attempting to keep all staff members getting a paycheck, however, the School stands to lose revenue from rental of the facility, after-school and before-school care fees and fees owed, possible damage to or loss of computers lent to students to complete school assignments, possible decreased state funding due to decrease in state budgets. Dr. Conway explained that there is an 8 week time limit to spend the money or it converts to an actual loan with 4% interest. Ms. Aurelio has been gathering the necessary information and paperwork and has already communicated with Center State Bank.

**Motion:** Dr. Tim Conway motioned, both Joy Johns and Marsheen Ryan seconded the motion that Ms. Aurelio proceed to apply for the loan mentioned above. The motion passed unanimously.

**Next Meeting:** TBA